



LITTLE VILLAGE SPECIAL SERVICE AREA # 25 (SSA#25) SECURITY REBATE PROGRAM

This is an application for a rebate through the Little Village Special Service Area #25 (SSA #25) Security Rebate Program. If you have any questions while completing this application, email info@littlevillagechamber.org or call 773-521-5387.

PROGRAM GUIDELINES:

1. Description

The Security Rebate Program was created and approved by the Little Village Special Service Area 25 Commission to provide incentives designed to enhance the security of your business and the local commercial area. The program is managed by the Little Village Chamber of Commerce and funded solely by the City of Chicago SSA #25 and provides financial and technical assistance to commercial owners and/or tenants. The applicant receives the rebate after their project is completed, all costs have been paid, and adequate documentation has been submitted. Funding is limited, and applications are considered in the order received.

Applicants who meet all Program requirements outlined in this document may receive a rebate of up to 50% of eligible costs, not exceeding \$1,500 per business. The SSA #25 Commission reserves the right to implement additional Eligibility Requirements as it deems reasonable and change or end the Program at any time.

2. Eligible Applicants

- Applicants must be in the following SSA #25 service area boundaries:
 - 25th St. from Lawndale Ave. to Troy St.
 - 26th St. from California Ave. to Kenton Ave.
 - 31st St. from Springfield Ave. to Karlov Ave.
 - Kedzie Ave. from 31st St. to 24th
 - Pulaski Ave. from 31st St. to Ogden Ave
- Applicants may only seek a rebate for items or equipment that promote a safer environment and have a positive impact, see Section 3.
- Applicants must be the entity paying for the project.
- Applicants must comply with all requirements and deadlines set forth in these Guidelines and Application and respond to any questions issued in a timely manner.

3. Eligible Improvements

Applicants may apply for rebates on purchases of items used to promote a safer environment and have a positive impact. The Commission reserves the right to reject any questionable estimates and to implement such additional Program rules and regulations as it deems reasonable. Improvements must be completed in accordance with the specifications described in the approved application.

Additional conditions that may determine Program eligibility are outlined below.

- Applicants may only use funds for supplies that will be used at the business approved by the SSA #25 Commission and located within the SSA #25 boundaries.
- Applicants must meet Program guidelines, and applications are subject to review by the SSA 18 Commission.
- Applicants must comply with all applicable city, state, and federal laws and requirements.
- Purchases must be completed in accordance with the specifications described in the approved application, following the scope in the application, reflecting submitted costs by a vendor (if applicable) whose estimate was submitted with the application.
- Security Rebate may only be applied for once every calendar year.
- Purchases will only be eligible for the program if they are used to promote a safer environment and have a positive impact on lowering the risk of crime:
 - External surveillance system, including security monitoring equipment, and installation cost.
 - Purchase price or initial lease price of a camera or monitor, including installation cost.
 - External or internal lighting, defined as lighting that illuminates dark areas and/or aids in identification for security cameras, including installation cost.
 - Secure entry improvements, defined as a door buzzer entry system, including installation cost.
 - Installation of one or more panic button(s).

4. Rebate Amounts

Approved applicants who make improvements that follow the guidelines of the Security Rebate Program may receive a rebate according to the following guidelines:

- The improvement must promote a safer environment.
- The rebated amount shall never exceed 50% of project costs up to one thousand five hundred dollars (\$1,500) per business.
- In cases where several businesses have a common entrance, only the entrance shall be credited as a business.
- Only properties within SSA #25 boundaries are eligible.

5. Application Process

Applications are subject to review and approval by the SSA #25 Commissioners, and a business shall be awarded a rebate only once per calendar year. To apply for a rebate through the Security Rebate Program, applicants must complete the application. Applications will be considered in the order received until all Security Rebate Program funding for the fiscal year is disbursed.

The applicant must provide copies of checks or credit card receipts for all eligible work that shows all work has been paid for in full for their application to be considered.

If the applicant is applying for a rebate on a camera or monitor, they must provide a screenshot of the security camera's view to be considered. If the applicant is applying for a rebate on external or internal lighting, they must submit a photo of external lighting after dusk or two camera screenshots showing the difference between internal lighting when it is on/off for their application to be considered.

If the list of applications received before the next SSA Commission review exceeds the available funding for the program, a lottery will be held to determine the order in which projects will be funded, and a wait list will be maintained should funding become available. To maximize the number of eligible projects that receive assistance, the SSA Commission reserves the right to award a Rebate in an amount less than the allowable maximum.

Incomplete applications will not be considered for approval.

6. Review Process

Applications will be reviewed and approved via vote at the next SSA #25 Commission meeting. The SSA 25 Commissioners will review and accept or reject each completed application in their sole and absolute discretion, including determining which proposed projects meet the Program guidelines and how much funding to award each project. Upon receipt of the application, the SSA #25 Commissioners will have ten business days to review and issue inquiries related to the application. Once applicants respond to all inquiries in full, the SSA #25 Commissioners will issue their final decision to applicants via email.

7. Rebate Request and Distribution

Once an eligible application has been submitted and approved by the SSA #25 Commission in accordance with the rules herein, the Little Village Chamber of Commerce will consider the approved application as a Rebate Request.

A rebate check will be processed within 30 days following receipt of the Rebate Request.

Program Applicant Application

- Applicant First & Last Name _____
- Applicant Phone _____
- Applicant Email _____
- Business Name _____
- Business Phone _____
- Business Email _____
- Business Address _____
- Street Address _____
- Address Line 2/ City _____ State _____ Postal Code _____

For applications including multiple storefronts, please list:

Project Details

- Describe Proposed Improvements (Provide a detailed explanation)

- Please select the eligible measures you plan to utilize:

- External surveillance system
- Purchase a camera or a monitor
- External safety lighting
- Door Buzzer/Panic Button
- Other (please specify) _____

Supporting Documents

Attach all applicable supporting documents. Be advised that missing items will automatically make your application incomplete.

- Applicable Invoices
- Screenshot of security camera view
- Photo of external lighting after dusk
- Security camera screenshots showcasing the difference between internal lighting when it is on/off.
- Photo of newly installed door buzzer/panic button.

STATEMENT OF UNDERSTANDING

The applicant acknowledges that they have read the entire Security Rebate Program Guidelines and Application and agrees to fully comply with the program's guidelines and procedures, including any required documentation and other terms and conditions.

BY ENTERING YOUR NAME BELOW AND SUBMITTING THIS FORM, APPLICANT AGREES TO INDEMNIFY AND HOLD HARMLESS THE LITTLE VILLAGE CHAMBER OF COMMERCE/SPECIAL SERVICE AREA #25, ITS AFFILIATES, AND ITS RESPECTIVE OFFICERS, DIRECTORS, AGENTS, AND EMPLOYEES FROM ANY AND ALL CLAIMS, DEMANDS, LOSSES, CAUSES OF ACTION, DAMAGE, LAWSUITS, JUDGMENTS, INCLUDING ATTORNEYS' FEES AND COSTS, ARISING OUT OF, OR RELATING TO, ANY EVENT, CONDITION, CONTRACT, OBLIGATION, ACT, OMISSION, NON-FULFILLMENT, NON-ASSUMED LIABILITY, BREACH, INACCURACY, OR NON-FULFILLMENT OF ANY REPRESENTATION, WARRANTY, COVENANT, OR AGREEMENT WITH THE DIGITAL MARKETING REBATE PROGRAM, OR WITH RESPECT TO ANY OF THE TERMS OF THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE DURATION OF THIS AGREEMENT.

Enter Your Name Here to Acknowledge You Agree to the Above Terms

Name/Signature

Date

