



SSA #25 Commission Meeting Minutes

Tuesday, May 21, 2019

Second Federal, A Division of Self-Help FCU (3960 W. 26th St., Confrence Room)

9:00AM

- Welcome and Call Meeting to Order
 - a. Meeting called to order at 9:11am
- SSA #25 Commissioner Roll Call
 - a. Commissioners present: Jose Hernandez, Pascual Villarreal, Elena Duran & Francisco Menchaca
 - b. Commissioners absent: Mike Moreno Jr and Richard Juarez Sr.
 - c. Staff present: Kim Close & Blanca Soto
 - d. Public present: Gustavo Vidal (Vidal & Associates) and Augie Sallas (LV Community Council)
- Approval of Agenda
 - a. Commissioner Menchaca approves, Commissioner Duran seconds, all approved.
- Approval of SSA #25 March & April 2019 Meeting Minutes
 - a. Commissioner Menchaca approves, Commissioner Villarreal seconds, all approve.
- Approval of SSA #25 March & April 2019 Financial Reports
 - P&L, Balance Sheet & Reconciliation
 - Cash Flow & Expense Tracking Budget
 - a. Commissioner Menchaca approves, Commissioner Duran seconds, all approve.

NEW BUSINESS

- SSA #25 2018 Audit – ACTION ITEM
 - a. Commissioner Duran approves, Commisisoner Villarreal seconds, all approve.
- SSA #25 Special Event Proposals – ACTION ITMEM
 - Feria Del Mole
 - a. Tabled to June’s SSA #25 Commission Meeting
 - b. Need to confirm supporting special events within SSA #25 Boundaries with Patrick Brutos
 - Villapalooza
 - a. Commissioner Menchaca motions to approve \$5K, Commissioner Villarreal seconds, all approved.
 - LV, El Grito 5k
 - a. Commissioner Villarreal motion to approve \$3k, Commissioner Menchaca seconds, all approve.

- McFarlane Douglass & Companies, Day of The Dead Decorations – ACTION ITEM
 - a. Commissioner Menchaca approves Mc Farlene Douglas, Dia De Los Muertos decorations proposal, Commissioner Duran seconds, all approve.
- Way Finder Pro App Presentation
 - a. Tabled to June’s SSA #25 Commission Meeting
- Vacancy Tax Relief
 - a. Define the storefront vacancy issue at 30% in Little Village
 - b. Present fact sheet on Vacancy Tax Relief from BDLN

OLD BUSINESS

- SSA #25 Second Federal Account
 - a. Commissioners were informed if they decided to open a Money Market account, there will be looking into having withdraw limitations (6 per month).
 - b. Blanca Soto (LVCC ED) to follow up with SSA #25 Auditor on extra auditing fees on annual audit.
- Manuel Perez Jr. Memorial Plaza
 - a. Cleaning with the Mission Continues and American Legion
 - b. Programming through Activate grant June-Sept
- Public Input
 - a. Augie Sallas address the ongoing issue with the 26th Street newspaper boxes and the LV Arch.
 - b. Little Village Community Council hosted the City Key Card on Saturday, May 18th and generated over 250 new ID’s for the community.

Adjourn: 10:36am

- a. Commissioner Menchaca approves to adjourn the meeting, Duran seconds, all approved