



SSA #25 Commission Meeting Minutes

Tuesday, December 14, 2021

<https://us02web.zoom.us/j/82207791689?pwd=U1M3eFBxTWJQcCsxcVAvTIJKUUJOQT09>

Meeting ID: 822 0779 1689

Passcode: 032789

Dial In # 312. 626.6799

9:00AM

AGENDA

9:00AM

- Welcome and Call Meeting to Order
**The meeting of the SSA #25 Commission is called to order.
Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster cause by COVID-19, this meeting is conducted by videoconference.**
- SSA #25 Commissioner Roll Call
 - a. Commissioners in attendance: Mike Moreno Jr., Jose Hernandez, Pascual Villarreal, Elena Duran, Francisco Menchaca, Ric Porrez and Richard Juarez Sr.
 - b. Commissioner absent: Claudia Rodriguez
 - c. LVCC staff in attendance: Ivette Trevino and Blanca Soto
 - d. Public/Guest in attendance: CPD 10th District Coordination Officer, Ramiro Alvarez, Officer Gallegos, Officer Mirella, Officer Yaya and Casey Smagala, Chicago Cityscape Director of Business Development.
- Approval of Agenda
 - a. Commissioner Menchaca motions to approve the SSA #25 Commission meeting agenda as presented, Commissioner Duran seconds; all approve.
- Approval of SSA #25 October 19, 2021 & November 16, 2021 Meeting Minutes
 - a. Commissioner Duran motions to approve the SSA #25 10/16/21 & 11/16/21 meeting minutes as presented, Commissioner Juarez Sr. seconds; all approve.
- Approval of SSA #25 October/November 2021 Financial Reports
 - P&L, Balance Sheet
 - Expense Tracking Budget
 - a. As of 10/31/21 \$278,707.21 has been deposited into the SSA # 25 bank account
 - b. As of 10/31/21 \$211,929.95 has been expensed out.
 - c. As of 11/30/21 \$290,322.75 has been deposited into the SSA # 25 bank account
 - d. As of 11/30/21 \$259,859.92 has been expensed out.
 - e. Commissioner Menchaca motions to approve SSA #25 October/November financials as presented, Commissioner Juarez Sr. seconds; all approve.

NEW BUSINESS:

- SSA #25 2022 Commission Meeting Schedule
 - a. Commissioner Juarez Sr. motions to approve the second Wednesday of the month for the 2022 SSA #25 Commission Meeting schedule, Commissioner Duran seconds; all approve
- SSA #25 2020 Audit Desk Review Letter
 - a. Once the SSA #25 Auditor, Vidal & Associates is completed, the City of Chicago has a firm which does a desk review audit on all SSA audits and reaches out with any comments or findings.
 - b. Comment 1: The SSA #25 was missing one item, which was 2021 Special Service Area Service Provider Disclosure (a document whether any loans or line of credits were utilized by the Service Provider in order to front – funds services on behalf of the SSA, which we didn't.
 - c. The required 2021 Special Service Area Service Provider Disclosure form was notarized/signed by the LVCC Executive Director, Ivette Trevino and submitted.
 - d. Comment 2: Auditor's Report, the opinion paragraph of the independent auditor's report references results of operations and cash flow. However, operations and cash flow do not apply to Governmental Funds financial statements and should not be included in the auditor's opinion report.
 - e. Audit desk review letter was shared with Vidal & Associates, Gustavo Vidal to ensure the content of future auditor reports.
 - f. Item, not required a response on: Line item 3.00 Sustainably and public Places/3.01 Garbage Recycling, budget for 2020 was \$5,000 and went over budget by \$509.00.
 - g. This was a line item that needed to have funds moved into to avoid a carryover finding, but the SSA #25 received the invoice in January 2021.
 - h. Over all the SSA #25 2020 budget had \$45,000 in carry over funds.
 - i. SSA #25 Auditor, Gustavo Vidal reached out to Prado & Renteria CPA Firm for any additional documentation needed, only document needed as the Special Service Provider Disclosure which was already submitted.
- 26th Street Streetscape Receptacles Proposals
 - Corisco Construction
 - a. Corisco Construction proposed to remove existing 6” high base and reinforce damaged metal base structure for 58 existing trash receptacles along the 26th street corridor. Proposal quote was received for a total of \$8,410.00. The quote includes labor, material and equipment necessary to complete all work needed.
 - Economy Roofing
 - a. Economy Roofing proposed to remove existing 6” high base and reinforce damaged metal base structure for 58 existing trash receptacles along the 26th street corridor. Proposal quote was received for a total of \$14,500. The quote includes labor, material and equipment necessary to complete all work needed.
 - b. The pricing does not include carpentry, painting or electrical work.
 - c. Commissioner Duran makes motion to approve the Corisco Construction proposal of \$8,410.00, Commissioner Juarez Sr. Seconds; all approve.
- Commissioner Elena Duran’s Letter
 - Atlanta Regional Commission LV Visit
 - a. Commissioner Duran suggest we remove “second in sales tax revenue” from our literature when we talk about the Little Village business corridor as she feels it does not apply at this moment.
 - b. Commissioner Elena suggest the SSA #25/LVCC should rebrand because the “Second Magnificent Mile” doesn’t apply to the 26th street business corridor at this time. Commissioner Elena also mention looking for a potential consultant that can do the most available research to be up to date on current data.

- c. LVCC Executive Director inform the SSA #25 Commissioners that Elena's letter was also presented at the LVCC Board.
- d. Ivette Trevino will be reaching out to a few individuals in government for those particular numbers as the LVCC Board also want to have accurate information.
- e. Ivette also mentions reaching out to the State of Illinois Treasures office, City of Chicago Treasure Office and Cook County office if needed.
- f. Ivette thinks this is an exercise that needs to be done every other year to keep up with accurate information. Ivette to keep the SSA #25 posted on any new information.
- g. Commissioner Duran mentions that we should probably use the LV Arch landmark status as a new tag line when speaking of the Little Village business corridor.
- h. Commissioner Menchaca informs Ivette to also check with the Department of Revenue for the State, that might have some helpful data.
- i. Commissioner Juarez Jr. appreciates Elena's letter and thinks the rebranding would be a good idea.
- City of Chicago 10th District Police Department
 - District coordination Officer, Ramiro Alvarez joins the SSA #25 Commission meeting at 9:30am.
 - a. Chairman Moreno Jr invited Officer Ramiro Alvarez to attend the SSA #25 Commission meeting to address the drastic uptick in crime to the Little Village business corridor.
 - b. Officer Alvarez thanks the SSA #25 Commissioners for having him attend today's meeting.
 - c. Office Alvarez is the DCEO for the 10th District, his DCA is part of the 1031, 1032 & 1013 beat, which if from Kedzie Avenue to borderline Cicero, from the Stevenson to Cermak Road. Their job is to identify chronic repetitive problems to ultimately reduce the calls of service to the beat officers so they can response to the 911 calls.
 - d. Officer Alvarez mentioned the Commander is very supportive of the program and they have been focusing more on the 26th street business corridor due to the increase of crime. More community interaction has taken place with businesses like Atotonilco, Miska's, Giovanni's and Nuevo Leon.
 - e. Officer Alvarez spoke with a few business owners in regards to possibly creating a chat group to inform one another on any major issues that happen in their business. This will allow one another to communicate faster than sending out an email.
 - f. The group chat/app will include all businesses on 26th street corridor and any other mom/pop shops that would like to join. Example of the chat messages will include if there is an arm robbery in your business and if you have a picture of the person, you can upload the image to the group chat to inform other businesses right away in case if the individual also walks into their business, they can call 911 right away.
 - g. Mike Moreno from Moreno Liquors agreed to be the admin in charge of the chat/app.
 - h. Commissioner Moreno expressed his concerns with his business robberies. He has seen 1 to 2 a week robbery attempts.
 - i. Commissioner Moreno Jr. would like the group chat to be used properly and have a plan of action.
 - j. Commissioner Porrez agrees it would be a good idea, especially being able to circulate an image of an individual if needed. He also would like the chat/app to be used properly.
 - k. Commissioner Juarez Sr. asked if business owners have ever worked with street vendors as he feel they are a second pair of eyes.
 - l. Office Alvarez mentioned that the street vendors aren't always in the same location. He thinks having business owners only on the chat is a good start.
 - m. Ivette Trevino offered to walk the business corridor with the 10th District officers when visiting the 26th street businesses.

- n. Commissioner Duran would like to see the foot patrol back out on the business corridor.
- o. The new business chat/app idea to be discussed again in 2022 for business owners.
- Chicago Cityscape
 - Casey Smagala, Director of Business Development joins the SSA #25 meeting at 9:52am.
 - a. Casey Smagala introduces himself to the SSA #25 Commissioners.
 - b. Casey presents the Chicago Cityscape presentation to the SSA #25 Commissioners.
 - c. Presentation attached.
 - d. Blanca mentioned Casey will be presenting at the next LVCC Board meeting as she feels this platform will be useful for both organization
 - e. Commissioner Duran thinks the Chicago Cityscape portal is a valuable platform to have as it takes a while to currently get data from the City of Chicago when needed.
 - f. Commissioner Moreno Jr. agrees with Commissioner Duran.

OLD BUSINESS

- LV Holiday Decorations Update
 - a. All new Holiday banners (168 banners) have been installed along the 26th street corridor.
 - b. LV Arch decorations have been installed by McFarlene Douglass.
 - c. Christmas tree and the SSA #25 Season Greetings banner have been installed at the Manuel Perez Jr Memorial Plaza.
 - d. All SSA #25 Planters have the Winter display installed, installation will be removed the ends of January 2022.
 - LVCC/SSA #25 Toy Drive/Posada
 - a. LVCC/SSA #25 Annual Toy Drive is scheduled for Friday, December 17th from 3-6pm at the Manuel Perez Jr. Memorial Plaza.
 - b. Commissioner Juarez Sr. said all the decorations are beautiful and would even like to expand to Kedzie Avenue next year.
 - c. Commissioner Duran and Moreno Jr. both thank the LVCC/SSA #25 team for the hard work and the Holiday decoration installation.
- Public Input
 - a. None

Commissioner Menchaca motions to adjourn the SSA #25 meeting at 10:21, Commissioner Juarez Sr. Seconds: all approved.