



SSA #25 Commission Meeting Minutes
September 21, 2023
Nuevo Leon restaurant
3657 W 26th Street

9:00AM

- Welcome and Call Meeting to Order
 - a. Commissioner called the meeting to order at 9:30AM
- SSA #25 Commissioner Roll Call
 - a. Commissioners in attendance: Mike Moreno Jr., Elena Duran, Ric Porrez and Richard Juarez Sr.
 - b. Commissioners absent: Jose Hernandez, Francisco Menchaca & Claudia Rodriguez
 - c. Staff in attendance: Jennifer Aguilar, Sarai Guerrero & Blanca Soto
 - d. Public in attendance: None
- Approval of Agenda
 - a. Commissioner Juarez Sr. motions to approve the SSA #25 meeting agenda as presented, Commissioner Duran Seconds; all approve.
- Public Input (review guidelines for public input below)
 - a. No Public in attendance
- Approval of SSA #25 July 7, 2023, meeting minutes & August 15, 2023, NBo Quorum Notation
 - a. Commissioner Duran motions to approve the SSA #25 7/7/23 meeting minutes as presented and the No Quorum 8/15/23 meeting notation, Commissioner Porrez Seconds; all approved.
- SSA #25 July & August 2023 Financial Reports
 - a. As of 8/31/23 \$241,412.32 has been received in property tax revenue in the SSA #25 bank account.
 - b. As of 8/31/23 \$163,240.29 has been expensed out from our \$360,578.00 2023 budget.
 - c. Chairman Moreno Jr. makes a notation of a misspelled word on the budget tracking log, line item # 6.02/ word “LIKE”, need to be edited to “LINE”.
 - d. Commissioner Juarez Sr. motions to approve the SSA #25 financials presented with the edit of the word “LIKE” to “LINE”, Commissioner Porrez Seconds; all approve.

NEW BUSINESS:

- SSA #25 2023 Q2 Report – ACTION ITEM
 - a. Blanca walks through the SSA #25 2023 Q2 Report with the SSA #25 Commissioners
 - b. Commissioner Duran motions to approve the SSA #25 2023 Q2 Report as presented, Commissioner Porrez Seconds; all approve.
 - c. Blanca to have active SSA #25 Chairman Moreno Jr to sign the Q2 report and upload to SharePoint/City Portal today.
- McFarlene Douglass Holiday Decorations – ACTION ITME
 - a. McFarlene Douglass submitted their Holiday Decoration price quote for the Manuel Perez Jr. memorial Plaza for December at a price of \$11k, honoring their past pricing.
 - b. The pricing consists of the traditional Holiday decorative tree with lights, tree lighting for 6 trees, Garland decoration, installation on 12/1/23 and removal on 1/5/24.

- c. Chairman Moreno Jr. motions to approve the McFarlene Douglass quote of \$11k, Commisisoner Juarez Sr. Seconds; all approve.
- d. Blanca to have LVCC Board President, Antonio Guillen sign the McFarlende Douglass approved proposal quote.

OLD BUSINESS:

- SSA #25 Commissioners renewals updates
 - a. Commissioners Juarez Sr., Mike Moreno Jr are in process at the City of Chicago.
 - b. Commissioner Rodriguez's renewal application was submitted last week.
 - c. Commissioner Porrez to submit the application soon.
 - d. New SSA #25 Chairman & Treasure will be selected and voted on at the next SSA #25 Commission meeting, 10/17/23.
- Villa palooza Event
 - a. Jennifer gives an update on why the SSA #25 did not sponsor the event this year.
 - b. Villapalooza to submit their proposal on a timely matter in 2024.
- SSA #25 Commissioner Meeting, October 17, 2023, location
 - a. Blanca suggest having the 10/17/23 commission meeting at Los Candiles, all SSA #25 Commissioners in favor of location.

9:46am Meeting adjourned, Commissioner Juarez Sr. motions, Commissioner Duran Seconds; all in favor.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commisisoner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order