



## SSA #25 Commission Meeting Minutes

September 17, 2024

LV Chamber of Commerce Office

3610 W 26<sup>th</sup> Street, 2<sup>nd</sup> Floor. Chicago, IL 60623

9:00AM

- Welcome and Call Meeting to Order
- Chairman Juarez Sr. called the meeting to order at 9:08am.
- SSA #25 Commissioner Roll Call
  - a. Commissioners in attendance: Richard Juarez Sr., Elena Duran, Claudia Rodriguez, Ric Porrez, and Mike Moreno Jr.
  - b. Commissioners absent:
  - c. Commissioner unexcused: None
  - d. Staff in attendance: Jennifer Aguilar
- Approval of Agenda
  - a. Commissioner Porrez motions to approve the SSA #25 meeting agenda as presented, Commissioner Rodriguez seconds; all approve.
- Public Input (review guidelines for public input below)
  - a. No public in attendance
- Approval of SSA #25 August 20, 2024, Meeting Minutes
  - a. Commissioner Moreno Jr motions to approve the SSA #25 with the correction of Commissioner Rodriguez as an excused absence for the 8/20/24 meeting minutes, Commissioner Duran seconds; all approve.
- SSA #25 Commission Meeting Attendance Tracking Log
  - a. Commissioner Rodriguez, 4 attended, 3 excused & 2 unexcused.
  - b. Commissioner Duran, 8 attended & 1 excused
  - c. Commissioner Moreno Jr., 6 attended and 3 excused.
  - d. Commissioner Porrez, 6 attended and 3 unexcused.
  - e. Chairman Juarez Sr., 8 attended and 1 excused.
  - f. Commissioner Duran suggests removing the review of the meeting attendance tracking log unless there is a need to review it.
- SSA #25 August 2024 Financial Reports
  - a. As of 8/31/24, \$346,831.54 has been deposited into the SSA #25 bank account.
  - b. As of 8/31/24, \$215,259.40 has been expensed from the \$377,578.00 2024 budget.
  - c. Jennifer Aguilar discussed how the additional funds, carried over from previous years, have been instrumental in expanding services to further the mission of corridor beautification.

- d. Commissioner Juarez Sr. requested an amortization report to provide the commissioners with a clear understanding of what is owed versus what remains.
  - e. Commissioner Moreno Jr motions to approve the finances as presented, Commissioner Porrez seconds; all approve.
- SSA #25 Payment Disbursement
    - a. Jennifer presents the SSA #25 Commissioners with the list of SSA #25 payment disbursement checks for approval.
    - b. Commissioner Duran motions to approve the disbursement of the checks mentioned on the list Jennifer presented, Commissioner Rodriguez seconds; all approve.

### **OLD BUSINESS:**

- Trash Receptacle replacement update
  - a. Nicolas Lopez has removed, refurbished, and reinstalled 90% of trash receptacles within the SSA #25 boundaries for the 2024 contract.
- SSA #25 Holiday Trolley Updates
  - a. The team met with Patricia Aguilar on the map artwork and layout.
  - b. Currently waiting to hear back from businesses who want to participate by including a coupon on the map.
- Commissioner Duran requested that the SSA consider changing permit parking regulations to allow permit parking only after 6 p.m., enabling businesses to utilize street parking during the day.

Commissioner Juarez Sr. motions to adjourn the meeting at 9:41 am, Commissioner Moreno Jr. seconds; all approve.

### **Guidelines for Public Input:**

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
  - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commisisoner roll call has been made
    - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
  - No attendee may speak twice until everyone else wishing to speak has spoken once.
  - All remarks must be directed to the Chair.
- Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
- One person may speak at a time, if not the presiding officer can call them out of order