



SSA #25 Commission Meeting Minutes
August 20, 2024
Nuevo Leon Restaurant
3657 W 26th Street, Chicago, IL 60623
9:00AM

- Welcome and Call Meeting to Order
 - a. Chairman Juarez Sr. called the meeting to order at 9:06am.
- SSA #25 Commissioner Roll Call
 - a. Commissioners in attendance: Richard Juarez Sr., Elena Duran and Mike Moreno Jr.
 - b. Commissioners absent: Claudia Rodriguez and Ric Porrez
 - c. Commissioners excused: None
 - d. Staff in attendance: Blanca Soto
- Approval of Agenda
 - a. Commissioner Moreno Jr. motions to approve the SSA #25 meeting agenda as presented, Commissioner Duran seconds; all approve.
- Public Input (review guidelines for public input below)
 - a. Diego Murillo, Foundation of the Little Village. Diego attended the SSA #25 Commission meeting to sit in and hear about the SSA#25 upcoming events and business updates.
 - b. Laura Nuñez, Villarte/Arts in Little Village. Laura shared information of the Villarte, Day of The Dead event taking place in the 26th Street business corridor on the first weekend of November to showcase different Day of the Dead altars.
 - c. Laura to share a one-pager of the event with Blanca to share on the LVCC/SSA #25 social media channels.
- Approval of SSA #25 July 2, 2024 Meeting Minutes
 - a. Commissioner Moreno Jr. motions to approve the SSA #25 July 2, 2024 meeting minutes as presented, Commissioner Duran seconds; all approve.
- SSA #25 Commission Meeting Attendance Tracking Log
 - a. Commissioner Rodriguez, 4 attended, 2 excused & 2 unexcused.
 - b. Commissioner Duran, 7 attended & 1 excused.
 - c. Commissioner Moreno Jr., 5 attended and 3 excused.
 - d. Commissioner Porrez, 6 attended and 2 unexcused.
 - e. Chairman Juarez Sr., 7 attended and 1 excused.
- SSA #25 July 2024 Financial Reports
 - a. As of 7/31/2024 \$292,870.63 has been deposited into the SSA #25 bank account.
 - b. As of 7/31/2024 \$156,465.31 has been expensed out.
 - c. Chairman Juarez Sr. asked Blanca to confirm the fiscal year to the SSA #25 financial year. Blanca replied, January to December.
 - d. Commissioner Duran motions to approve the financials as presented, Commissioner Moreno Jr. seconds; all approve.
- SSA #25 Payment Disbursement
 - a. Blanca presented the SSA #25 Commissioners with a list of disbursement checks for approval.
 - b. Commissioner Moreno Jr. approves the disbursement list of checks, Commissioner Duran seconds; all approve.

NEW BUSINESS - ACTION ITEMS

- SSA #25 2024 QTR 2 Report
 - a. Blanca walks the SSA #25 Commissioners through the QTR 2 report
 - b. Commissioner Moreno Jr. motions to approve the SSA #25 2024 QTR 2 report as presented, Commissioner Duran seconds; all approve.

- c. Chairman Juarez Sr. signs the approved QTR 2 report and Blanca will submit it to the City of Chicago via the SharePoint portal.
- SSA #25 2024 Holiday Decorations – McFarlane Douglass
 - a. Blanca presents the SSA #25 Commissioners with the 2024 McFarlane Douglass pricing of \$11,550.00 that was honored last year for the Manuel Perez Jr. Memorial Plaza Holiday Decorations.
 - b. Commissioner Moreno Jr. motions to approve the \$11,550 cost for the Holiday decoration that will be provided by McFarlane Douglass, Commissioner Duran seconds; all approve.
- SSA #25 2025 Holiday Trolley Business Map Proposal – FourStar Branding/Patricia Aguilar
 - a. Patricia Aguilar from FourStar Branding presents the SSA #25 Commissioners with a proposal for the SSA #25 2024 Holiday Trolley business map.
 - b. The proposal of \$3,500 consists of Patricia creating all marketing material for the trolley map, social media posts, banner signage, and flyers. Patricia will also work with the company who will print out the Z maps. The cost of the maps will be a separate cost and the SSA #25 will pay the vendor directly.
 - c. Patricia suggest to go with the Company, ALPHA CARD for printing as they had the better quality and pricing of \$1,998 for 1000 maps.
 - d. Commissioner Moreno Jr. motions to approve FourStar Branding’s proposal of \$3,500 and the additional cost of \$1,998 for the map printing from the 1.07 print material line item, Commissioner Duran seconds; all approve.
- LVCC Annual Mexican Independence Day Parade VIP Breakfast
 - a. Blanca reminds the SSA #25 Commissioners not to forget to RSVP to the Annual LVCC Mexican Independence Day Parade VIP Breakfast.

OLD BUSINESS:

- Caminantes Art Sculpture
 - a. On Tuesday, July 16th the Caminantes II art sculpture was replaced at the Manuel Perez Jr. Memorial Plaza with the replica that the SSA #25 sponsored in 2023. Due to bad weather at the beginning of the year and securing a date, it was finally swapped and a new SSA #25 plaque was installed.
- Trash Receptacle replacement update
 - a. Nicholas Lopez from Corisco Construction has been working on refurbishing and replacing all trash receptacles on the North side of the 26th Street corridor. His goal is to complete the South side of the 26th Street corridor before the parade.
 - b. Urban Warriors had their second clean-up event on Saturday, 8/17/24.

Commissioner Moreno Jr. motions to adjourn the meeting at 10:00 am, Commissioner Duran seconds; all approve.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commisisoner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert’s Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order