



SSA #25 Commission Meeting Minutes

Wednesday, August 10, 2022

Join Zoom Meeting

<https://us02web.zoom.us/j/88284984612?pwd=xbUfS0BgwGrBSxjfOK4Tfyi306BTsG.1>

Meeting ID: 882 8498 4612

Passcode: 287971

Dial In # 312-626-6799

9:00AM

9:00AM

- Welcome and Call Meeting to Order
 - a. Chairman Moreno Jr. calls the meeting to order at 9:06AM

The meeting of the SSA #25 Commission is called to order.

Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster cause by COVID-19, this meeting is conducted by videoconference.
- SSA #25 Commissioner Roll Call
 - a. Commissioners in attendance: Mike Moreno Jr., Elena Duran, Claudia Rodriguez, Francisco Menchaca and Richard Juarez Sr.
 - b. Commissioners absent: Jose Hernandez, Pascual Villarreal and Ric Porrez
 - c. Staff in attendance: Blanca Soto and LVCC Board President, Manuel Martinez
 - d. Guest in attendance: Nicholas Lopez, Corisco Construction and Kim Close, Executive Director of the Foundation of Little Village.
 - e. Public in Attendance:
- Approval of Agenda
 - a. Commissioner motions to approve the SSA #25 July 6, 2022 meeting agenda as presented, Commissioner Seconds; all approve.
- Public Input (review guidelines for public input below)
 - a. No public in attendance
- Approval of SSA #25 June 8, 2022, Meeting Minutes & July 6, 2022, No Quorum notation.
 - a. Commissioner Juarez Sr. motions to approve the SSA #25 June 8, 2022, meeting minutes as presented and the notation of July's 6th no quorum meeting, Commissioner Duran Seconds; all approve.
- Approval of SSA #25 June/July 2022 Financial Reports
 - P&L, Balance Sheet
 - Expense Tracking Budget
 - June & July 2022 Payment Checks
 - a. As of 7/31/22 \$193,716.35 has been deposited into the SSA #25 bank account.
 - b. As of 7/31/22 \$101,012.91 has been expensed out.
 - c. SSA #25 payment checks to be made are: Corisco Construction \$7,088.88 (May 2022 Landscaping Services), and LVCC \$6,337.38 (Admin/Personnel monthly fee for July).
 - d. Commissioner Menchaca asked about needing to shift some funding to a different line item. Blanca explained that we will need to shift some fund into the line item # 6.02 for the annual audit fee. That item will be on the November meeting agenda.

- e. Commissioner Menchaca motions to approve the SSA #25 June/July 2022 financials as presents, Commissioner Duran seconds; all approve.

NEW BUSINESS:

- LVCC Executive Director, Ivette Trevino Resignation
 - a. LVCC Board President, Manuel Martinez starts by thanking the SSA #25 Commissioners on behalf of himself and the LVCC Board Directors for all their time and hard work they contribute to the SSA #25.
 - b. Ivette submitted her resignation letter to the LVCC Board President, Manuel Martinez stating her last day as ED will be on 8/12/22. A copy of Ivette Trevino's letter was provided to the SSA #25 Commissioners in meeting agenda package. Manuel mentions the organization is running well and the team in place will see this through. Manuel mentions the LVCC ED position has seem to be an opportunity to make contact elsewhere for other job opportunities, he is sure she has something else lined up for herself and that the organization is in the best shape ever, even from a financial standing point. He feels this year is going to be the best year he has seen since being the LVCC Board President. The LVCC Board plans to do a search for a new ED soon.
 - c. Chairman Moreno Jr. mentions that he feels that everyone present on the call wants to see Little Village thrive and is happy to hear the LVCC is in good standing but is concerned to hear about Ivette's departure. He wants to stress how Little Village has come far from back in the days, he wants people to realize the potential this neighborhood has. Little Village is not just the second highest generating revenue corridor in Chicago compared to Michigan Avenue, but also a vibrant and growing community. He was impressed on how the Community was able to hold strong and weather the Covid -19 pandemic. He mentioned if they look back to when the LVCC was created along with the SSA #25 was founded/created, which his father was a part of and to see all the work that has transpired from then to now, we've come a long way and improved many things. But he is concerned when suddenly Ivette resigns. He would hate to see the LVCC or the SSA #25 reputation tarnished for something the SSA #25 Commissioners aren't aware of. With SSA funding going toward the ED salary, he asked that SSA #25 Commissioners be part of the new Executive Director hiring process and voting procedures. Someone is needed who will continue to push the work forward, who will be committed for a few years. He would like the Chamber to keep the SSA #25 in the loop if any issues are happening at the organization.
 - d. Manuel Martinez informs the SSA #25 Commissioners that the LVCC Board is currently working on updating current LVCC By-Laws along with Policies & Procedures to help with the job description/direction of duties for the new ED that comes in.
 - e. Commissioner Duran mentioned the SSA #25 Commissioner cannot decide to whom will be hired, they can assist and be part of the process, but the Fiscal Agency (LVCC Board) makes the final decision on the hiring.
 - f. Blanca confirms what Commissioner Duran mentions, the SS #25 Commissioners can be involved in the hiring process and give opinions and have an input, but the LVCC makes the final decision.
 - g. Commissioner Juarez would like to see SSA #25 Commissioners to have a vote on the hiring process. Blanca again mentions that the SSA #25 Commissioners may be part of the hiring process, but the final decision-making is on the LVCC Board.
 - h. Commissioner Rodriguez would like to have the LVCC notify the SSA #25 Commissioners ahead of time of the interviewing schedule as she was not able to attend the sessions back in 2020 because of last minute scheduling.
 - i. LVCC Board President, Manuel Martinez said the board will work on having a small group/committee to do the hiring process and will make sure the SSA #25 Commissioners are part of that committee.

- j. Commissioner Juarez Sr. offers his assistance in any way he can help for the new hiring of the next LVCC ED and would like to be part of the interview process.
- SSA #25 2022 Q2 Report
 - a. Blanca walks the SSA #25 Commissioners through the SSA #25 2022 Quarter 2 deliverables report.
 - b. Commissioner Menchaca motions to approve the SSA #25 2022 Q2 report, Commissioner Rodriguez seconds; all approve
 - c. Blanca to submit via SharePoint
- Corisco Construction Landscaping
 - a. Nicholas Lopez in attendance to give updates and address any questions or concerns the SSA #25 Commissioners might have regarding the 2022 Landscaping Services.
 - b. Blanca walked the 26th Street corridor with Nicholas on June 16th
 - c. A lot of plants have been stolen; Corisco Construction refilled the planters the following week.
 - d. Corisco received a credit from his supplier to replace a lot of cannas, but with the late installation some plants aren't doing so well as others were stolen.
 - e. Chairman Moreno Jr asked about the installation of the Manuel Perez Jr Memorial Plaza, he sees no plants around the garden beds by the trees.
 - f. Commissioner Duran mentioned only the planters gets services not the small garden beds as they always get damaged.
 - g. Blanca mentioned that the Landscaping contract for the plaza area only has mulch installation to be placed. In the past the flowers were stolen and damaged as some homeless also urinate in those areas.
 - h. Commissioner Juarez Sr. asked about the debris on the planters and how many times do the planters get watered. Nicolas mentioned he does clear out any debris on the planters and planters get watered 2x a week.
 - i. Commissioner Juarez Sr. is not happy with the work of Corisco Construction, needs to improve as he feels other neighborhoods have better planter displays.
 - j. Chairman Moreno Jr. thanks Nicolas Corisco for attending the meeting this morning.
- Manuel Pérez Jr. Memorial Plaza
 - Updates by Kim Close, Foundation of Little Village, Executive Director
 - a. Kim Close shares upcoming projects at the Manuel Perez Jr. Memorial Plaza. Shared some renderings on new signage and seating area.
 - b. A signage will go in the plaza that will contain Manuel Perez Jr. bio/story and a community event information board that will be updated 2x a year. This is part of the Choose Chicago Alfresco grant that the Foundation of Little Village received.
 - c. Some new benches/seating area will be installed.
 - d. Commissioner Duran would like Blanca to address the high crime activity at the plaza with the 10th District CPD Commander during her parade meeting this afternoon. Blanca mentioned she will bring up all the concerns with the Commander during the meeting.
 - e. Blanca and the SSA #25 Commissioners thank Kim for attending and giving updates.
 - f. Kim to attend the next SSA meeting and give updates on the Xquina Café Project.

OLD BUSINESS:

- Cleanslate Sidewalk Maintenance Updates
 - a. Services should be provided Monday/Thursday/Saturday per our contract.
 - b. Cleanslate will switch Wednesday to Thursday starting next week. Mistake on their part on days.
 - c. Service should be provided by starting crew members at opposite ends of the SSA on 26th St.
 - d. Cleanslate will ensure sign/posters are being removed from vacant buildings and receptacles
 - e. Lisa will send over photos of contractor and construction work debris being placed in public way receptacles.

- f. Ivette made a call to Alderman Rodriguez and was asked to provide him with pictures of the debris as he said it was unacceptable.
- g. Continue to monitor vendor and residential use of receptacles. Consider a pilot of removing some receptacles from 25th St to see if that improves things.
- SSA #25 Commissioner Renewal
 - a. Commissioner Duran and Hernandez terms have been renewed to June 2025; Mayor Lori Lightfoot appointment letters were received on 7/21/22.

Meeting Adjourned: 10:39am, Commissioner Rodriguez motions to adjourn the meeting, Commissioner Duran seconds; all approve.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commissioner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order