



SSA #25 Commission Meeting Minutes
July 7, 2023
Nuevo Leon Restaurant
3657 W 26th Street

9:00AM

- Welcome and Call Meeting to Order
 - a. Meeting called to order at 9:16am
- SSA #25 Commissioner Roll Call
 - a. Commissioners in attendance: Mike Moreno Jr, Elena Duran, Francisco Menchaca, Ric Porrez
 - b. Commissioners absent: Richard Juarez Sr., Claudia Rodriguez, Jose Hernandez
 - c. Staff in attendance: Jennifer Aguilar
- Approval of Agenda
 - a. Commissioner Duran motions to approve the SSA #25 7/7/23 meeting agenda as presented, Commissioner Menchaca seconds; all approve.
- Public Input (review guidelines for public input below)
 - a. Public in attendance: None
- Approval of SSA #25 May 16, 2023 meeting minutes & June 20, 2023 No Quorum meeting notation
 - a. Commissioner Duran motions to approve the May 16, 2023 meeting minutes as presented along with the NO QUORUM for the 6/20/23 meeting notation, Commissioner Porrez seconds; all approve.
- SSA #25 May & June 2023 Financial Reports
 - a. As of May 31, 2023 \$225,984.53 has been deposited into the SSA #25 bank account
 - b. As of May 31, 2023 \$70,267.27 has been expensed out from the SSA #25 2023 budget of \$360,578.00.
 - c. As of June 30, 2023 \$225,984.53 remains to reflect the amount received in deposits as we have yet to receive the city report on payments for June. Updated amount will reflect on next month's meeting report.
 - d. As of June 30, 2023 \$85,895.44 has been expensed out from the SSA #25 2023 budget of \$360,578.00.
 - e. Approval of Financials
 - f. Commissioner Menchaca motions to approve the SSA #25 7/7/23 financials as presented, Commissioner Moreno seconds; all approve.

NEW BUSINESS:

- SSA #25 2024 Budget/Fiscal Agency – ACTION ITEM
 - a. Jennifer Aguilar and Blanca Soto, LVCC staff met with 25th Ward Alderperson Byron S. Lopez and 22nd Ward Alderperson, Michael D. Rodriguez to review the SSA #25 2024 workplan and budget. Both alderpersons had no concerns and supported the work plan and the budget presented for 2024 services.
 - b. The new item proposed for the 2024 workplan and budget will be the business corridor trolley during the Holiday shopping season from November to December 2024.

- c. Commissioner Menchaca motions to approve the SSA #25 Workplan & Budget for 2024 as presented and keeping the Little Village Chamber of Commerce as the fiscal agency to oversee the SSA #25 services/deliverables, Commissioner Duran seconds; all approve

OLD BUSINESS:

- SSA #25 Commissioner renewals
 - a. Commissioner Claudia Rodriguez application is in process of review at the City of Chicago
 - b. Commissioner Mike Moreno Jr. renewal application was received and a hard copy will be mailed into Jennifer Magallanes at the City of Chicago.
 - c. Commissioner Richard Juarez Sr. renewal application will be hand delivered once he returns to the office.
 - d. A call for SSA #25 Commissioners have been shared via social media and the LVCC weekly E-Blast.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commissioner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; However, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order