



SSA #25 Commission Minutes

June 17, 2025

Los Candiles Restaurant

2624 S Central Park Avenue. Chicago, IL 60623

- Welcome and Call Meeting to Order
 - A. SSA #25 Chairman Juarez Sr. calls the meeting to order at 9:16 am
- SSA #25 Commissioner Roll Call
 - A. SSA #25 Commissioners in attendance: Richard Juarez Sr., Elena Duran, Claudia Rodriguez, and Mike Moreno Jr.
 - B. SSA #25 Commissioners excused: Ric Porrez
 - C. Staff in attendance: Jennifer Aguilar, Veronica Peña, and Blanca Soto.
 - D. Public in attendance: Hugo Avila, Central State Ser/SSA #25 Commissioner applicant.
- Approval of Agenda
 - A. Commissioner Duran motions to approve the meeting agenda as presented, Commissioner Moreno Jr. Seconds; all approve.
- Public Input (review guidelines for public input below)
 - A. No public in attendance
- SSA #25 May 20, 2025 Meeting Minutes
 - A. SSA #25 meeting minutes will be presented at the July 8th meeting.
- SSA #25 May 2025 Financial Reports
 - A. As of 5/31/2025, \$ 183,368.55 has been received in property tax revenue deposits in the SSA #25 bank account.
 - B. As of 5/31/2025, \$136,007.51 has been expensed out from the \$476,972.00 2025 budget.
 - C. Bank reconciliations have been completed as of May 31, 2025.
 - D. Blanca informs the SSA #25 Commissioners that payments have been coming in consistently.
 - E. Commissioner Moreno Jr. motions to approve the SSA #25 May 2025 financials as presented, Commissioner Duran seconds; all approve.
- SSA #25 Payment Disbursement
 - A. Blanca goes through the list of disbursement checks with the SSA #25 Commissioners. A total of 6 checks are to be disbursed.
 - B. Commissioner Duran motions to approve the disbursement of checks that Blanca provided; Commissioner Moreno Jr. Seconds. All approve.

NEW BUSINESS:

- SSA #25 2026 Budget
 - A. Blanca presents the SSA #25 2026 Budget Summary overall page to the SSA #25 Commissioners.
 - B. Category 1.00 Customer Attractions has a total request of \$90,140
 - C. Category 2.00 Public Way Aesthetics has a total request of \$174k
 - D. Category 3.00 Sustainability and Public Places has a total request of \$6k
 - E. Category 4.00 Economic/Business Development has a total request of \$20k

- F. Category 6.00 SSA Management has a total request of \$18,400
- G. Category 7.00 Personnel has a total request of \$90k
- H. The 2026 budget includes a 110k request in carryover funds, bringing the 2026 budget to \$508,540.00
- SSA #25 2026 Ordinance Check List
 - A. The City of Chicago provides an ordinance checklist of items required for submitting the new SSA budget request, along with a deadline of June 6th. The following items were submitted on May 19, 2025.
 - B. Service Provider (LVCC) Principal Profile.
 - C. SSA #25 Economic Disclosure Statement (EDS).
 - D. SSA #25 WorkPlan/Budget – DRAFT.
 - E. Service provider City of Chicago Contracts List Award anticipated for 2026
 - F. Service Provider Agency's Certificate of Insurance
 - G. Agency's Good Standing Statement with the State of Illinois
 - H. List of LVCV Board Members (1 copy redacted & 1 copy with w/contact information)
 - I. List of SSA #25 Commissioners (1 copy redacted & 1 copy w/contact information)

OLD BUSINESS:

- SSA #25 Commissioner Renewal Updates
 - A. The Mayor appointed Commissioner Duran on Thursday, June 12, 2025.
 - B. Commissioner Duran shared the details of her reappointment with the SSA #25 Commissioners and staff in attendance.
 - C. Commissioner Rodriguez's renewal of the SSA commissioner application is still under review.
 - D. New SSA #25 Commissioner applicant, Hugo Avila, is still in the review process.
 - E. Chairman Juarez Sr. shared with the SSA #25 Commissioners that he will not be renewing his SSA #25 commission term as of June 30, 2026, as he will have limited time to focus on his role and responsibilities within his organization.
- SSA #25 Landscaping Updates
 - A. Landscape Concepts Management has installed the Summer display on all SSA planter containers within its boundaries, along with the LV Arch garden beds. It is currently watering the containers twice a week.
- SSA #25 July 8th Commission Meeting
 - A. Blanca reminds the SSA #25 Commissioners that July is the annual meeting, where they will vote on the SSA #25 Budget, Work Plan, Services, and the Service Provider Agency. The meeting will be held at Wintrust Bank.
 - B. Jennifer informs the SSA #25 commissioners that Blanca will not be in attendance at the July 8th meeting as she will be on vacation, and she (Jennifer) will be out as well for surgery. Still, Veronica will be leading the meeting that day.
 - C. Blanca will resend the commission calendar invite to Chairman Juarez Sr., as he had some issues with not being able to see the meeting locations on his invites.
 - D. Chairman Juarez Sr. asks the SSA #25 commissioners to continue identifying and referring possible candidates to serve on the commission, as several current members will be stepping down in the coming year.

Commissioner Moreno Jr. motions to adjourn the meeting at 10:02 a.m.; Commissioner Duran seconds. All approve.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commissioner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order