



## SSA #25 Commission Meeting Minutes

Wednesday, April 13, 2022

Join Zoom Meeting

<https://us02web.zoom.us/j/89534993488?pwd=cEdnanVJcTZ2V3FEQ09RbUc2VGRIodz09>

Meeting ID: 895 3499 3488

Passcode: 478127

Dial In # 312-626-6799

9:00AM

AGENDA

### 9:00AM

- Welcome and Call Meeting to Order
  - a. SSA #25 Chairman Moreno calls the meeting to order at 9:05am  
**The meeting of the SSA #25 Commission is called to order.**  
**Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster cause by COVID-19, this meeting is conducted by videoconference.**
- SSA #25 Commissioner Roll Call
  - a. Commissioners in attendance: Mike Moreno Jr., Pascual Villarreal, Claudia Rodriguez, Elena Duran, Francisco Menchaca and Richard Juarez Sr.
  - b. Commissioners absent: Jose Hernandez and Ric Porrez.
  - c. LVCC Staff in attendance: Blanca Soto and Sarai Guerrero
  - d. Guest in attendance: Gustavo Vidal @ Vidal & Associates, Daniel Michel @ La Villita Community Church & LV Resident and Daisy Ruiz, UIC student.
- Approval of Agenda
  - a. Commissioner Juarez Sr. motions to approve the SSA #25 meeting agenda as presented, Commissioner Duran seconds; all approve.
- Approval of SSA #25 March 9, 2022 Meeting Minutes
  - a. Commissioner Juarez Sr. motions to approve the SSA #25 3/9/22 meeting minutes as presented, Commissioner Villarreal seconds; all approve.
- Approval of SSA #25 March 2022 Financial Reports
  - P&L, Balance Sheet
  - Expense Tracking Budget
  - a. As of 3/31/22 \$168,273.36 has been deposited into the SSA #25 bank account.
  - b. For the month of March 2022 \$107,939.62 was received in our SSA #25 bank account
  - c. As of 3/31/22 \$23,836.09 has been expensed out.
  - d. Crains Chicago Business reported last week that bills for the second installment tax collections, which are normally due on August 1st, may be sent out as late as January. At this point, there is no way to predict when the bills will be sent, but it appears certain they will be late, and SSA's should begin taking steps to evaluate its funding and cash flow status for the remainder of 2022.

- e. Assistant Commissioner – SSA Program, Mark Roschen held a meeting on April 7<sup>th</sup> to answer any questions or concerns anyone might have in regards to the late tax collections
- f. Previous -Year/late tax collections will continue to be disbursed.
- g. Existing funds in the SSA account may be spent down as long as the line item expenses do not exceed what has been approved by your commission and the total expenses do not exceed the total budget authorized in the 2022 budget ordinance.
- h. 2023 workplans budgets are still due on June 3rd.
- i. Mark and his team will monitor the ongoing situation and may have the SSA's raise the late collection amount for 2023 to account for late 2022 collections if not received until 2023.
- j. Commissioner Menchaca motions to approve the SSA #25 March 2020 financials as presents, Commissioner Juarez Sr. seconds.

**NEW BUSINESS:**

- LVCC New Team Member Introduction, Sarai Guerrero/Special Event & Membership Director
  - a. Blanca introduces Sarai Guerrero to the SSA #25 Commissioners as the new LVCC Special Event & Membership Director.
  - b. Sarai introduces herself to the SSA #25 Commissioners.
  - c. SSA #25 Commissioner welcome Sarai to the LVCC team and look forward to working with her during join events.
- SSA #25 Budget Shift
  - \$5k from #5.01 Public Way Surveillance to #1.02 Special Events
  - a. This shift was made at the February Commission meeting to launch the Security Camera Rebate Program, but was notified that we need to amend our SSA #25 2022 Budget in order to move funds into that specific category as it had no funds when the budget was approved by City Council.
  - b. Funds to be moved back to the original line item #1.02 Special Events then after the budget is amended and approved, the funds may be used.
  - c. The SSA #25 2022 Budget amendment is part of this meeting agenda.
  - d. Commissioner Duran motion to approve the SSA #25 budget shift of \$5k from #5.01 Public Way Surveillance to #1.02 Special Events, Commissioner Rodriguez seconds; all approve.
- SSA #25 2022 Budget Amendment
  - a. The SSA #25 2022 budget needs to be amended to allocated funds into category 5.00 Public Health and Safety Program. The 2022 currently has a budget of \$0.00 and funds are needed to launch the SSA #25 Security Camera Rebate Program.
  - b. Once and if the the SSA #25 Commissioners decide to move forward with the amendment, Blanca will submit to Farid and Mark at the City of Chicago as it will need City Council approval.
  - c. Commissioner Duran motions to approve the SSA #25 2022 Budget Amendment to allocate funding into the 5.00 5.00 Public Health and Safety Program, Commissioner Villarreal seconds; all approve.
- SSA # 25 Q1 Report
  - a. Blanca walk the SSA #25 Commissioners through the SSA #25 2022 Quarter 1 report.
  - b. Commissioner Rodriguez motions to approve the SSA #25 Q1 report as presented, Commissioner Juarez Sr. seconds, all approve.
  - c. Chairman Moreno Jr to sign the Q1 report and Blanca will upload it to the SSA SharePoint portal by 4/30/22.

- SSA #25 Trash Receptacle Liners
  - a. Blanca called a few vendors, Accurate Performing, Corisco Construction and Cleanslate to request pricing for the SSA #25 trash receptacle liner replacement for the receptacles located on the 26<sup>th</sup> street corridor, total of 92.
  - b. Cleanslate was the only vendor that provided pricing.
  - c. Cleanslate will remove and dispose all old liners and insert the new liners. Pricing includes all labor, materials, tools, equipment and supervision.
  - d. Total cost for 92 liners is \$3,220.00/\$35.00 per liner.
  - e. Cleanslate will provide an invoice once all the work is completed.
  - f. Commissioner Juarez Sr. asked if the trash receptacle can have a lid on top to avoid residential garbage being put into the cans. The lids will cause issues when the City of Chicago garbage truck tries to empty the receptacle out into the truck.
  - g. Commissioner Duran comments that the trash receptacles should remain with no lids.
  - h. Commissioner Juarez Sr. motions to approve Cleanslate's quote for the 92 replacement liners, Commissioner Villarreal seconds; all approve.
- LV Rotary Club/Carrera Por La Paz Sponsorship
  - a. Len Dominguez from the Little Village Rotary Club reached out to Mike Moreno Jr. in regards to possibly having the SSA #25 sponsor the 2<sup>nd</sup> Annual Carrera Por La Paz (Race For Peace).
  - b. In 2021 the event had a total of 400 runners ranging in the age of 11 – 72 years old.
  - c. 2022 Sponsorship levels are anywhere from \$750 - \$10,000
  - d. The Race for Peace run/walk event is scheduled for 5/21/2022 at the Little Village Park located on 2800 S Sacramento, Chicago, IL. 60623. The event does not fall within the SSA #25 boundaries, which is a SSA #25 Sponsorship requirement.
  - e. Commissioners will not sponsor the event as it does not fall within the SSA #25 boundaries.
  - f. SSA #25 Commissioners can choose to sponsor the event through their own individual/business name support.
  - g. Blanca to follow up with Len Dominguez on the SSA #25 sponsorship decision and Chairman Moreno Jr. to connect with Len Dominguez as well as he will sponsor the event through his business.
- SSA #25 2021 Audit – Gustavo Vidal @ Vidal & Associates - 9:30AM
  - a. Gustavo Vidal presents and walks the SSA #25 Commissioners through the SSA #25 2021 audit report/statements.
  - b. Gustavo questioned why the Façade Rebate funding was not used or allocated to another line item.
  - c. Blanca mentioned that the SSA #25 received one Façade Rebate application in 2021, but due to Covid high positive numbers in late November/early December the applicants project was delayed to 2022.
  - d. Gustavo also questioned the Public Surveillance funding and why it was not used.
  - e. Blanca mentioned that the SSA #25 did not have a Security Camera Rebate Program in place and it's a program the SSA #25 is currently working on in 2022, which the SSA #25 2022 Budget will be submitted to be amended.
  - f. Commissioner Rodriguez asked about the increase % on the 2022 property tax first installment bill.
  - g. Gustavo said some property owners are seeing a really high % increase.
  - h. Commissioner Juarez Sr. asked Gustavo if there is a letter audit letter of opinion addressed to the LVCC Board.
  - i. Gustavo responded, yes it's included in these financial statements, first page. Blanca scrolls the shared screen up for Commissioner Juarez Sr. to see/review.
  - j. The LVCC Board will get a copy to review at the next LVCC Board meeting in May.

- k. Commissioner Duran is happy that the audit is in good standing as it's a positive meaning to the SSA #25 work
- l. Commissioner Rodriguez motions to approve the SSA #25 2021 Audit as presented by Gustavo Vidal at Vidal and Associates, Commissioner Juarez Sr. seconds; all approve.
- Daniel Michel/Parishioner @ La Villita Community Church & LV Resident – 9:45AM  
Daniel lives in LV near the CVS Store on Pulaski between 26<sup>th</sup> – 27<sup>th</sup> Street.
  - a. Daniel expressed his concerns over the safety and wellness of his family and neighbors regarding the homeless population that congregate behind CVS/Walgreen's alleys (26<sup>th</sup>/27<sup>th</sup> Pulaski) and surrounding areas. He has expressed these concerns with various other organizations and wanted to address them with the SSA #25 Commissioners as well.
  - b. Chairman Moreno Jr. to discuss with the CPD 10<sup>th</sup> District during a meeting he had coming up with him.
  - c. Over all the Little Village Chamber of Commerce, SSA #25, LV Organizations, Alderman Offices, 10<sup>th</sup> District Chicago Police Department and Business Owners need to work together as this is not a problem for just one person.
  - d. Blanca said a Little Village resident for 45 years now, the residents on her block take it upon themselves to keep a safe and clean block. Commissioner Rodriguez agrees, as resident in the LV Community we care and want to see a clean thriving community/business corridor but we need more people to get involved in this particular homeless matter/issue.

### **OLD BUSINESS**

- SSA #25 Commissioner Renewals
  - a. Commissioners Duran and Hernandez renewal applications are still in reviewing process.
  - b. Commissioner Rodriguez yet to send in her renewal application.
- Public Input
  - a. During the SSA 2022 Commission Training on 3/3/2022 it was mentioned that the Public Input portion should be on top of the meeting agenda.
  - b. Blanca reached out to Farid at the City of Chicago to confirm if the public input portion of the meeting agenda can remain at the bottom of the agenda or is it mandatory to move it to the top.
  - c. Farid said, according to Law - "public input" must be placed at the beginning of the agenda. This is indeed a mandatory requirement for Commission meetings.
  - d. This will allow the public voice to be heard on matters pertaining to the work of the SSA#25 and or the Little Village Community and not sit through the entire SSA #25 monthly meetings, but are welcomed to stay/sit through the entire meeting.
  - e. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
  - f. Blanca suggested that guidelines for public input can be added to the bottom of the SSA #25 Commission meeting agendas moving forward.
  - g. Chairman Moreno Jr. And the rest of the SSA #25 Commissioners are okay with the new "Public Input" change to the SSA #25 Commission Meeting agendas moving forward.
  - h. Daisy Ruiz, student at UIC introduced herself to the SSA #25 Commissioner and thanked them for allowing her to sit through the meeting and hearing about the work of the SSA #25 and the ongoing issues within the Little Village Community.
  - i. Daisy has assisted a previous SSA #25 Commission Meeting in the past and find the meetings very helpful and informative.

Commissioner Menchaca motions to adjourn the SSA #25 Commission meeting at 10:29am, Commissioner Duran Seconds; all approve.