



SSA #25 Commission Meeting Minutes

March 21, 2023

Zoom: <https://us02web.zoom.us/j/87660228157?pwd=dGtESmoyWEk1UWlhMUpxc3ZkZlBNQT09>

Meeting ID: 876 6022 8157

Passcode: 024271

Dial In # 312- 626- 6799

9:00AM

- Welcome and Call Meeting to Order
 - a. SSA #25 Chairman Moreno Jr. called the meeting to order at 9:06am

The meeting of the SSA #25 Commission is called to order.

Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster cause by COVID-19, this meeting is conducted by videoconference.
- SSA #25 Commissioner Roll Call
 - a. SSA #25 Commissioners in attendance: Mike Moreno Jr. Elena Duran, Richard Jaurez Sr & Claudia Rodriguez.
 - b. Commissioners absent: Ric Porrez, Pascual Villarreal, Francisco Menchaca & Jose Hernandez.
 - c. Staff in attendance: Jennifer Aguilar, Sarai Guerrero & Blanca Soto
- Approval of Agenda
 - a. Commissioner Juarez Sr. motions to approve the SSA #25 meeting agenda as presented, Commissioner Rodriguez seconds; all approve.
- LVCC New Executive Director, Jennifer Aguilar introduction
 - a. Chairman Moreno Jr. introduces the new Little Village Chamber of Commerce Executive Director, Jennifer Aguilar to the SSA #25 Commissioners.
 - b. Jennifer Aguilar shares some of her previous work with the Gift of Hope with the SSA #25 Commissioners and mentions she is excited to work alongside the current organizations team.
 - c. SSA #25 Commissioners present welcome Jennifer Aguilar to the team.
- Public Input (review guidelines for public input below)
 - a. No public in attendance
- Approval of SSA #25 February 21, 2023 meeting minutes
 - a. Commissioner Duran motions to approve the SSA #25 commission meeting minutes for 2/21/23 as presented, Commissioner Rodriguez seconds; all approve.
- SSA #25 January & February 2023 Financial Reports
 - a. As of 2/28/23 \$\$63,522.55 has been received and deposited into the SSA # 25 bank account.
 - b. As of 2/28/23 \$19,603.02 has been expensed out.
 - c. The first 2022 property tax bill installment is due 4/1/23, deposits are expected to be received within the next few weeks.
 - d. Commissioner Juarez Sr. asked if we can scroll to the financial piece on the meeting package to better view the numbers as he did not have access to the files.
 - e. Commissioner Juarez Sr. motions to approve the financials as presents, Commissioner Duran seconds; all approve.

NEW BUSINESS:

- New Life Centers Special Event Sponsorship – El Grito 5k Run
 - a. New Life Centers “El Grito” 5k run special event proposal was presented to the SSA #25 commissioners.
 - b. The proposal consist of four different sponsorship levels (El Grito \$ 5k, El Padre Hidalgo \$2,500, La bandera \$1k and La Campana \$500)
 - c. The 5k run brings in over 1k runners, the event has grown bigger every year.
 - d. The 5k run will be held on Saturday, September 16th, at 10am.
 - e. Blanca mention the LVCC also sponsors the event on their behalf.
 - f. Commissioenr Rodriguez asked what logos are used when both LVCC and SSA #25 sponsor the event.
 - g. Blanca informes the SSA #25 commissioners, that both separate logos, LVCC & SSA #25 logos are used to show case each organization’s sponsorship
 - h. Chairman Moreno Jr. mentions he is personally a huge supporter of the event as it attracts many people into the community.
 - i. Commissioner Rodriguez motion to approve the “El Grito” \$5k sponsorship level, Commissioner Juarez Sr. seconds; all approve.

- **9:30AM Guest:** Lauren Akinlawon & Leslie Bond, Project Managers for a new children’s museum coming to Lawndale
 - a. Lauren Akinlawon and Leslie Bond presented the SSA #25 commissioners with a new project, One Lawndale Children’s Center coming to Ogden/Kedzie Avenue with a very detailed power point presentation.
 - b. The Lawndale Children’s Center, a program of the North Lawndale Community Coordinating Council (NLCCC) will offer a vibrant, welcoming space designed for children from birth to eight to explore, play, create, learn and engage with parents, caregivers and each other.
 - c. Chairman Moreno Jr thanks Leslie for the presentation and asked how can the SSA #25 can be more supportive.
 - d. Leslie wants to make sure that the project is successful and available to both North & South Lawndale, ONE LAWNDALE!
 - e. Leslie also invites all ideas and follow up meetings if needed.
 - f. Commissioner Rodriguez asked if their will be any adult programming available.
 - g. Parenting givers will be part of the day care center, but they are open in ideas for the all open purpose area. Leslie welcomes ideas.
 - h. They are looking into hiring local artist and photographers needed for the project to create job opportunities for the community.
 - i. Chairman Moreno Jr. suggest financial literacy might be a good educational piece along with CPR classes.
 - j. Leslie & lauren thank the SSA #25 Commissioners for their time and allowing them an opportunity to present their project.
 - k. Blanca to keep the SSA #25 Commissioners updated on future meetings for the project updates.

OLD BUSINESS:

- SSA #25 2023 Sidewalk Maintenance Proposal – ACTION ITEM
 - Cleanslate
 - a. Cleanslate was the only sidewalk maintenance proposal received for 2023.
 - b. Contract length is from 4/1/23 to 12/31/23
 - c. Cleanslate presented a two day a week service at a cost of \$58,200 and a three day a week services at \$69,400
 - d. The three days of service will be Monday, Thursday & Saturday
 - e. Current Landscaping budget is \$65k, \$5k is needed to fully execute the contract dollar amount.
 - f. Blanca suggest to move \$5k from line item #5.01/Public Way Surveillance to line item # 2.08 Sidewalk maintenance.

- g. Commissioner Juarez Sr. motions to approve Cleanslate for the three day sidewalk maintenance services for 2023 in the amount of \$69,400, Commissioner Rodriguez seconds, all approve.
- h. Budget shift of \$5k from line item # 5.01 to line item#2.08 needed to fully execute the contract dollar amount needed for services, Commissioner Duran motions the move of the \$5k from 5.01 to 2.08, Commissioner Juarez Sr. seconds; all approve.
- i. Blanca to connect with Cleanslate and inform him of the approved services.

SSA #25 2023 Landscaping Proposals - ACTION ITEM

- Brightview Landscaping
 - a. Brightview Landscaping was the only vendor to submit a proposal for 2023 services.
 - b. Brightview provided a revised Landscaping proposal with a two seasonal display, Summer & Fall
 - c. Total proposal cost will be \$66,880, payable in 8 installments of \$8,360
 - d. Contract length will be from 4/1/23 to 11/30/23
 - e. Current landscaping budget is \$65k, need \$2k more to fully execute the contract dollar amount.
 - f. Blanca suggest to move \$2k from line item # 1.06 Holiday decorations to line item # 2.02/Landscaping.
 - g. Commissioner Duran motions to approve Brighview for the 2023 SSA #25 landscaping services, Commissioner Juarez Sr. seconds; all approve.
 - h. Budget shift of \$2k from 1.06 to 2.02 to fully execute the dollar amount needed for services, Commissioner Juarez Sr. motions to approve the budget shift from 1.06 to 2.02, Commissioner Duran seconds; all approve.
- SSA #25 Executive Committee
 - a. SSA #25 Executive Committee will be tabled till April's meeting

Commissioner Duran motions to adjourn the meeting at 10:16am, Chairman Moreno Jr seconds; all approve.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commissioner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order