



SSA #25 Commission Meeting
Friday, December 16, 2022
Nuevo Leon Restaurant (3657 W. 26th Street, Chicago, IL. 60623)
9:00AM
AGENDA

9:00AM

- Welcome and Call Meeting to Order
- SSA #25 Commissioner Roll Call
- Approval of Agenda
- Public Input (review guidelines for public input below)
- Approval of SSA #25 November 14, 2022 Meeting Minutes
- Approval of SSA #25 November 2022 Financial Reports
 - P&L, Balance Sheet
 - Expense Tracking Budget

NEW BUSINESS:

- SSA #25 Budget Shift
- SSA #25 Commissioner Position Terms
 - **Article VII/OFFIERS - Section 1.0 POSITIONS, TERMS:** At its annual meeting each year, the Commission shall elect a President, Vice-President, Secretary and Treasurer; and such other officers as it may deem necessary. Officers shall serve not more than two successive two-year terms.
 - **Section 2.0 DUTIES:** The President shall be the chief executive officer of the Commission, shall preside at all regular and special Commission meetings, and shall perform all the usual functions of such office. The Vice President shall assist the President and perform the duties of President in his or her absence or inability to act.
 - The Secretary shall assist the President and/or Vice President and perform the duties of President or Vice president in his or her absence or inability to act. Said officer will keep a current, accurate list of all Commissioners and shall also act as clerk at Commissioner meetings and ensure compliance with these By-Laws and the Illinois Open Meetings Act. All books and records not held by the Vice President or Treasure are to be held by the Secretary.
 - The Treasurer shall oversee the budget management and financial records as managed by the Sole Service Provider. The Treasurer shall assist the President and/or Vice President and perform the duties of President or Vice president in his or her absence or inability to act.
 - **Section 3.0 VACANCIES:** The Vice President shall act in place of the President in the absence or inability of the President to perform his or her duties for the duration of his or her term.

OLD BUSINESS:

- SSA #25 2023 Commission Meeting Schedule

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commisisoner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order