



SSA #25 Commission Meeting Minutes

Monday, November 14, 2022

Join Zoom Meeting

<https://us02web.zoom.us/j/82677075923?pwd=Zys3Q3QwTzJGL0NCZjRmTk9NNnk2UT09>

Meeting ID: 826 7707 5923

Passcode: 624809

One tap mobile 13126266799

9:00AM

- Welcome and Call Meeting to Order
 - a. SSA 25 Chairman Moreno Jr. calls the meeting to order at 9:24am

The meeting of the SSA #25 Commission is called to order.

Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster cause by COVID-19, this meeting is conducted by videoconference.
- SSA #25 Commissioner Roll Call
 - a. Commissioners in attendance: Mike Moreno Jr., Ric Porrez, Claudia Rodriguez & Elena Duran
 - b. Commissioners absent: Pascual Villarreal, Jose Hernandez & Richard Juarez Sr.
 - c. Staff in attendance: Sarai Guerrero & Blanca Soto
 - d. Public/Guest in attendance: None
- Approval of Agenda
 - a. Commissioner Duran motions to approve the SSA #25, November 14, 2022 meeting agenda as presented, Commissioner Porrez seconds; all approve.
- Public Input (review guidelines for public input below)
 - a. No public in attendance
- Approval of SSA #25 October 12, 2022, meeting minutes
 - a. Commissioner Duran motions to approve the SSA #25, October 12, 2022, meeting minutes as presented, Commissioner Rodriguez second; all approve.
- Approval of SSA #25 October 2022 Financial Reports
 - P&L, Balance Sheet
 - Expense Tracking Budget
 - a. As of 10/31/22 \$193,812.80 has been deposited into the SSA #25 bank account
 - b. As of 10/31/22 \$209,649.51 has been expensed out from the 2022 budget of \$381,429.00
 - October 2022 Payment Checks
 - a. Corisco Construction payment for \$7,088.88
 - b. Independent Recycling for \$498.15
 - c. Commissioner Duran asked when the new SSA #25 Holiday banners will be installed by. Blanca informed Commissioner Duran that the new banners will be installed this week (week of 11/14/22)
 - d. Commissioner Rodriguez motions to approve the SSA #25 October 2022 financials as presented, Commissioner Porrez seconds: all approved.

NEW BUSINESS:

- SSA #25 Budget Shift – ACTION ITEM
 - a. Shifting funds from 2.06 Public Art in the amount of \$2,600 over to 6.02 SSA Audit (\$2,000) & 6.14 Equipment Purchase Maintenance (\$600) to cover line-item overage.
 - b. Commissioner Moreno Jr. motions to approve the budget shift of \$2.600 from line item#2.06 (Public Art) over to line item # 6.02 SSA Audit (\$2,000) & 6.14 Equipment Purchase Maintenance (600.00), Commissioner Duran seconds; all approve.
- SSA#25 Qtr. 3 Report – ACTION ITEM
 - a. Blanca walks the SSA #25 Commissioners through the SSA #25 Q3 report.
 - b. No questions or concerns received from the SSA #25 Commissioners
 - c. Commissioner Porrez motions to approve the SSA #25 Qtr3 report as presented, Commissioner Rodriguez seconds; all approve.
 - d. Chairman Moreno Jr. to stop by the office tomorrow, 11/15/22 to sign the SSA #25 Qtr3 report and Blanca to submit over to the City of Chicago SharePoint portal.
- SSA #25 2023 RFP's
 - a. Currently running the 2023 Landscaping, Sidewalk Maintenance and Audit RFPs via weekly E-Blast newsletter, social media channels and LVCC/SSA #25 website.
- SSA #25 2023 Commission Meeting Schedule
 - a. With some SSA #25 Commissioner having difficulties attending some meetings due to other commitments, Blanca suggests the 2023 meeting day of Tuesday is moved to another day of the week that will work for everyone.
 - b. SSA #25 2023 Commission meetings to be moved to every 3rd Tuesday of the month.
 - c. Commissioner Duran motions to approve the change of the meeting day for 2023, Commissioner Rodriguez seconds; all approve.
- Urban Warrior Special Event Proposal
 - a. SSA #25 Commissioner's reviewed Urban Warrior's special event proposal
 - b. Urban Warriors will have an event on 11/19/22, "Holiday Clean – Up" and are looking for a \$5,000 amount of support from the SSA #25.
 - c. Blanca reminds the SSA #25 Commissioners that another amount, less than \$5k can be allocated to the event to cover the cost of a particular budget line item.
 - d. Commissioner Duran asked if any other organizations are sponsoring the event. Blanca informed her that she does not have that information as she does not know who else the Urban Warriors has reached out to for support.
 - e. Commissioner Duran is concerned that the organization is solely depending on the SSA #25 to support the event, or what will happen if they get the \$5k form the SSA #25 then received more funding from other organizations. Commissioner Duran mentioned she is okay with supporting the organization because it is working with the youth and with it being closed to the end of the year and putting it back into the community.
 - f. Commissioner Duran mentioned to have the SSA #25 featured on some of their material, which it might be hard with the event coming up.
 - g. Commissioner Porrez asked where the organization is located.
 - h. Blanca mentioned, Urban warriors is a new organization in Little Village, currently looking for office space, which in the meantime used the LVCC or other office space within the Little Village community.
 - i. Ray Raigoza attended the SSA #25 Commission meeting a few months ago to inform the SSA #25 Commissioner on his new organization.
 - j. Ray has been involved with New Life Centers, Little Village Baseball League and with the LVCC/IHCC Back to Business grant tech support team.

- k. Commissioner Porrez mentioned he's not familiar with the organization but will follow the lead of the SSA #25 Commissioner on the decision on how to move forward.
- l. Commissioner Rodriguez asked what was available in the currently budget for special events. Blanca mentioned the 2022 budget was \$10k, which \$5k is still available as of today.
- m. Commissioner Rodriguez asked if we are expecting any other organizations to request support. Blanca mentioned she is not sure as we are too closed to the end of the year.
- n. Commissioner Rodriguez also feels that with the organization working with the youth, it would be a good idea to move forward with the \$5k request.
- o. Chairman Moreno Jr agrees with Commissioner Duran and Commissioner Rodriguez.
- p. Commissioner Rodriguez motions to approve a \$5k support to the Urban Warriors event, Commissioner Duran seconds; all approve.
- q. Blanca will request the end of the year report from Urban Warriors with all documentation of the supported event, for auditing purposes.

OLD BUSINESS:

- SSA #25 Façade Rebate - \$5k
 - 4070 – 72 W 26th Street, project completed – ACTION ITEM
 - a. Fernando Padilla's application was approved in late 2021, project has been completed and all necessary documentation has been provided for SSA #25 Commission review.
 - b. Façade rebate amount is \$5,000
 - c. Commissioner Rodriguez motions to approve the disbursement of \$5,000 to Fernando Padilla, Commissioner Porrez seconds; all approved.
- SSA #25 Commissioner Renewal Updates
 - a. SSA #25 Commissioner Rodriguez renewal application is in review process at the City of Chicago.
- SSA #25 2022 Landscaping Updates
 - a. Corisco Construction has begun to install the greens into the planter containers and will start installation of the white & Red decoration sticks this week.
- SSA #25 Holiday Decoration Updates
 - a. SSA #25 Holiday tree is scheduled to be installed on December 1st. LVCC/SSA #25 Toy Drive/Posada is scheduled on 12/9/22 from 3-6pm at the Manuel Perez Jr. Memorial Plaza.
 - b. Blanca invites all SSA #25 Commissioners to attend as it's a great event attended by the community.
 - c. SSA #25 Holiday banners are scheduled to be installed on 11/15/22
- LVCC Executive Director Update
 - a. Job position was posted last week via social media channels and workforce website (Zip recruiter & indeed).
 - b. Roman Ruiz and Mayra Khan from the LVCC board is leading the hiring committee.
 - c. Commissioners Moreno Jr., Rodriguez and Juarez Sr. will all be included in the interview process.
 - d. Commissioner Duran asked why she was not included, Blanca apologies as she did not include her name on the list by mistake and will notify Roman and Mayra to include her as well.
- Alderperson Michael Rodriguez meeting follow up
 - a. Blanca and Sarai had a meeting with Alderperson Rodriguez regarding the trash pickup in the business corridor.
 - b. Streets and Sanitation Commissioner and the Regional Manager have confirmed with Alderperson Rodriguez that every Monday, Tuesday, Thursday, Friday, and Sunday the basket truck will commence cleaning the SSA baskets at 6am and that this truck should not be pulled for other duties unless there is an emergency.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commissioner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance. however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.*
 - All remarks must be directed to the Chair.*
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.*
 - One person may speak at a time, if not the presiding officer can call them out of order*