



SSA #25 Commission Meeting Minutes

October 17, 2023

Los Candiles

2624 S Central Park

9:00AM

- Welcome and Call Meeting to Order
 - a. Chairman Moreno Jr. calls the meeting to order at 9:30am.
- SSA #25 Commissioner Roll Call
 - a. SSA #25 Commissioners in attendance: Mike Moreno Jr., Richard Juarez Sr., Ric Porrez and Elena Duran.
 - b. SSA #25 Commissioners absent: Jose Hernandez, Francisco Menchaca and Claudia Rodriguez.
 - c. Staff in Attendance: Jennifer Aguilar, Sarai Guerrero, Blanca Soto and Alejandro Álvarez (LVCC/Cristo Rey intern).
- Approval of Agenda
 - a. Commissioner Duran motions to approve the SSA #25 commission meeting as presented, Commissioner Porrez seconds; all approve.
- Public Input (review guidelines for public input below)
 - a. No public in attendance
- Approval of SSA #25 September 21, 2023, meeting minutes
 - a. Commissioner Duran motions to approve the SSA #25 meeting minutes as presented, Commissioner Porrez seconds; all approve.
- SSA #25 September 2023 Financial Reports
 - a. As of 9/30/23 \$241,471.82 has been deposited into the SSA 325 bank account.
 - b. As of 9/30/23 \$192,114.20 has been expensed out, from our 2023 budget total.
 - c. Blanca informs the SSA #25 Commissioners of extra funding needed on, line item # 6.02/Audit. A budget shift in the amount of \$2k will be on November's meeting agenda for review and approval.
 - d. Commissioner Juarez Sr. asked why the increase on audit fees. Blanca explained that the auditor needed to do extra work that was not included in the original scope of work, and that required additional expenses.B
 - e. Blanca informs the SSA #25 commissioners that line item #6.02/Audit will have a higher amount allocated for the 2024 budget.
 - f. Commissioner Juarez Sr. motions to approve the financials as presented, Commissioner Porrez Seconds; all approve.

NEW BUSINESS:

- SSA #25 Street Pole Hardware
 - a. Blanca presents Chicago Event Graphics street pole mounting brackets proposal/price quote to the SSA #25 Commissioners. This will be for new installation of single band & mounting hardware for additional banner and Holiday Decoration. The 26th street corridor currently has !69 poles. Cost is \$72.50 per pole, total cost of \$12,252.50.

- b. Chairman Moreno Jr. suggest reaching out to the mayor's office for a meeting to discuss different streetscape elements that are needed to be replaced within the SSA #25 boundaries/26th street business corridor. One suggestion would be replacing some of the current city street poles.
- c. Commissioner Duran comments that it would be a good idea to install additional brackets as she feels that current street poles will not be replaced within the next 2 or 3 years. Having these brackets installed will help with adding more beautification efforts during the holiday seasons.
- d. Commissioner Juarez Sr. would like to revisit the idea of having the hanging planter on street poles as seen in other neighborhoods.
- e. Blanca informs the SSA #25 Commissioners that Brightview is currently working on a proposal with those specific details. Brightview to attend the next Commission meeting to present their proposal.
- f. Blanca informs the SSA #25 Commissioners of the available funding in line item # 1.06 Holiday Decorations. There is enough funding for the cost of the decoration hardware.
- g. Commissioner Porrez makes a motion to approve Chicago Event Graphics proposal as presented, Commissioner Duran Seconds; all approve.
- SSA #25 Holiday Decoration Installation
 - a. Day of the Dead banners were installed and highlighted on social media channels on 10/6.
 - b. Christmas banners in storage with garland figure decorations will be installed on 11/15/23.
 - c. Holiday tree is scheduled to be installed at the Manuel Perez Jr. Memorial Plaza by 12/1/23.
- Chicago public Art Sculpture, Salvador Jimenez Flores – 9:30AM Guest
 - a. Salvador Jimenez introduces himself to the SSA #25 Commissioner and provides them with a overall background/History of his work.
 - b. Salvador informs the SSA #25 Commissioners that he applied for a public sculpture grant last Summer and was able to build another Caminantes art piece that will come down early October. Salvador would like to know if there is any possibility of sponsoring the transportation and installation of the second piece to accompany the current one through May of 2024. It will cost about \$2,000 for the transportation from Grand Rapids to Chicago and installation.
 - c. Commissioner Juarez Sr. makes a motion to approve \$2k for the installation of the Caminantes Public Art Sculpture, Commissioner Porrez Seconds; all approve.
 - d. Blanca asked Salvador to please keep the organization updated on the new installation details as the LVCC/SSA #25 would like to share the new sculpture installation via social media outlets.
 - e. Blanca asked Salvador if there could be any way the SSA #25 logo could be displayed on the new sculpture's plaque to showcase the support of the SSA #25. Salvador will look into it and get back to Blanca.

OLD BUSINESS:

- SSA #25 Commissioner renewals updates
 - a. Commissioner Moreno Jr, Commissioner Rodriguez and Commissioner Juarez Sr are still in review process.
 - b. Commissioner Porrez is currently working on his renewal application.
- SSA #25 New Chairman and Treasurer
 - a. After careful review and suggestions within the SSA #25 Commissioners, Commissioner Porrez makes a motion to nominate Commissioner Juarez Sr. to be voted in as the new SSA #25 Chairman as he makes a great candidate. Commissioner Duran Seconds; all approve.
 - b. Commissioner Duran motions to approve Commissioner Porrez to serve as the new SSA #25 Commissioner Treasure, Commissioner Juarez Sr. Seconds; all approve.
 - c. New SSA #25 announcements to be shared via LVCC weekly Eblast and social media channels.
- SSA #25 Commission Meeting, November 21, 2023, location
 - a. Blanca suggests having the meeting at the LVCC office.
 - b. Commissioner Duran suggested having the meeting at a location that allows the meeting to take place on the first floor.
 - c. Commissioner Porrez offered the Wintrust Bank as they have a conference room at the Little Village branch location, and they will also provide a light breakfast.

- d. All SSA #25 Commissioner present agree to move forward with scheduling the next SSA #25 Commission meeting at Wintrust Bank, located at 3354 w 26th street.
- e. Commissioner Duran shares details on how well the Tea with Lt. Governors event was, which was also attended by Sarai Guerrero on behalf of the LVCC.
- f. LVCC Executive Director, Jennifer Aguilar shares feedback she received from the IDA tour participants which took place on Wednesday, October 4, 2023. The participants had the opportunity to visit businesses/business owners in the 26ths street corridor and were able to hear directly from the owners about their success stories but also the challenges their businesses have been faced with.

Commissioner Juarez Sr. motions to adjourn the meeting at 10:03am, Commissioner Duran Seconds; all approve.

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of Little Village SSA #25. The commission is not required to provide immediate response to questions nor concerns presented.
 - Public input will be available at the start of each SSA #25 meeting once SSA #25 Commisisoner roll call has been made
 - The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak.
The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- The public forum portion of SSA #25 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair.
 - Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order