

SSA #25 Special Meeting
Tues, 3/29/2011
Meeting Called to Order at 10:00 am
Meeting Adjourned at 11:00 am

In attendance:

Mark Doyle, Dan Villarreal, Pascual Villarreal, Dan Arce, Elena Duran, Ric Porrez, Florentina Rico and Nilda Esparza

Absent:

Mike Moreno, Salvador Pedroza and Alfredo Avila

2011 Cost Allocation Plan:

- Review of revised 2011 Cost Allocation Plan reflecting current staff information including wages, time allocation and CSS contract amounts. Total SSA #25 Personnel amount remains the same. Total SSA #25 Non-Personnel amount remains the same.
- Addition of row totaling non-personnel amounts.
- Formulas within the excel file were missing and/or incorrect. Revised.

Schedule A: 2011 Service Provider Compensation:

- Personnel-Direct Services dollars revised to be proportional to budgeted amount per service. Total Personnel-Direct Services amount remains the same.
- Formulas within the excel file were missing and/or incorrect. Revised.

Schedule B: 2011 SSA Budget Worksheet:

- Formulas within the excel file were missing and/or incorrect. Revised.

2012 SSA Work Plan-Draft:

- Work plan similar to 2011 with the addition of power washing and security patrol.

2012 Cost Allocation Plan-Draft:

- Similar to revised 2011 Cost Allocation Plan with adjusted time allocation and projected CSS contract amounts. Total SSA #25 Personnel amount reduced from 2011. Total SSA #25 Non-Personnel amount similar to 2011.

Schedule A: 2012 Service Provider Compensation-Draft:

- Personnel Summary reflects personnel information from 2012 Cost Allocation Plan.
- Personnel-Direct Services dollars are proportional to budgeted amount per service.
- Personnel-Admin Support total amount similar to 2011.
- Non-Personnel (Operational) total amount similar to 2011.

Schedule B: 2012 SSA Budget Worksheet-Draft:

- Programs, Administration and Loss Collection similar to 2011.
- After review the following was modified:
 - Increase to 1.06 Website/Technology to \$5,000.
 - Reallocate all funds from 2.06 Sidewalk Power Washing.
 - Increase to 3.03 Landscaping considering addition to scope of work.
 - Include 3.05 Streetscape Elements Purchase/Install/Maintenance, budget for 30 planters per year at \$25,000.
 - Reallocate all funds from 4.00 Tenant Retention/Attraction to 7.00 Safety Programs.
 - Reallocate funds from 8.04 District Master Plan, Corridor Plans, Streetscape Plans, etc. and 8.05 Parking Studies to 3.00 Public Way Aesthetics/3.08 Other: 26th Street Arch Maintenance.

Apply modifications discussed for 2012 to 2011